Adding a Prevention Services Approval



Knowledge Base Article

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Adding a Prevention Services Approval

Overview

This Knowledge Base Article discusses the Prevention Services Approval functionality within the Ohio SACWIS system detailing the steps to create a provider approval for Prevention Services.

Navigating to the Prevention Services Approval Screen

From the Ohio SACWIS Home Page:

1. Click on the **Provider tab**.

	Home	Intake		Case			Provider		Financial	Administration
l	Workload	Provider Search	Provi	der Match I	Recruitr	nent	Inquiry	Training	Contracts	Agency Certifications
l	KCCP Pre-Scre	eening Tool								

- 2. Search for the Provider.
- 3. Select the Edit Link for the Provider.
- 4. From the Provider screen, select the **Prevention Services Approval** left navigation.

Ohio SACWIS		Burroughs, Veronica / Sa Ohio Department of Chilo HelpDesk <u>1</u> / <u>4.38.2</u> C / L	ritch Profile / Log.off dren and Youth .ast Login:							A Home • O Recent •	🛛 Q. Search 👻 🛛 🕄 Help	- e
	Home)			Provider	Fit	Financial		stration		
Workload	Provider Search	Provider Match	Recruitment	Inquiry	Training	Contracts	Agency Certifications	KCCP Pre-Screening Tool				
< >												
Provider Overview Activity Log		PROVIDER	PROVIDER NAME I.D. START- Perry / 29304931 CATEGORY: Non-ODJFS									
FormsNotices		Prevention	Prevention Services Approval Filter Criteria									
Skills Acceptance Criteria		Include Cr	Include Created in Error									
Description of Home Large Family Assessm	sent	Sort Results E	Soft Results By: Approval Effective Date (Descending) 🖌									
Contracts Service Credentials Prevention Services	s Approval	Filter										
Placements/Services	Atements/Services Atements/Services Approval History											
Living Arrangement		No Preventio	No Prevention Services Approval records exist for this Provider.									
		Add Appro	val									

5. Click the Add Approval button.

***NOTE:** The Add Approval Button will only display for users with the security group of Prevention Services Approval-Administrator.

Adding a Prevention Services Approval Record

- 1. On the Add Approval Screen, select the **Service Type** that requires a Preveiton Services Approval.
- 2. Enter the **Effective Date** of the Approved Service.



3. Enter the **End Date** if necessary.

4. Click Save.

Provider / Prevention Services Approval Add Approval PROVIDER NAME / ID: START- Perry / 2	Burnoghs, Veronica / Salich Profile / Log off Ohio Depatrment of Children and Youth HelpDesk(<i>1 (4.302 Cf / Last Login:</i> 99304931		CATEGORY: NON-ODJFS	A Home - C) Recent + Q Search + D Help +
Prevention Services Approval Detail	s				
Select	Service Category	Service Type	Service Description	Service Status	Effective Date
None Selected Evidence-based practice - Sui	bstance Use	OhioSTART	OhioSTART	ACTIVE	07/01/2023
Approval Effective Date: 04/01/2021	Approval End Date:				

If you have additional questions pertaining to this Deployment Communication, please contact the <u>Customer Care Center</u>.

